

**KERRY HOTEL**  
Pudong, Shanghai  
上海浦东嘉里大酒店

**HOTEL RESERVATION FORM | 酒店预订表格-仅供参会代表**

Kindly complete this form and return by fax to: Reservations Department, Kerry Hotel Pudong, Shanghai 1388 Hua Mu Road, Pudong, Shanghai 201204 China  
请您完整填写完此表格并传真到: 上海浦东嘉里大酒店预订部 中国上海市浦东花木路1388号201204  
Tel: 86 21 6169 8888 Fax: 86 21 6190 8818 E-mail: [groupreservations.khpu@thekerryhotels.com](mailto:groupreservations.khpu@thekerryhotels.com)

Event: St. Andrew's Ball 25 Nov 2023 |

Arrangements have been made with Kerry Hotel Pudong, Shanghai for special room rates available from 23 to 26 November 2019 inclusive for the delegates from St. Andrew's Ball | 此协议是由上海浦东嘉里大酒店为 2023 年 11 月 23-26 日圣安德鲁斯舞会提供的特殊房价。

Please make sure your room booking is made before 22 November 2023 to Kerry Hotel Pudong, Shanghai. Hotel Room will be subject to availability and room rates will be confirmed at Hotel's standard rate after this date. | 请在 2023 年 11 月 22 日之前确认您的预定。在此日期之后, 酒店将视入住率情况提供房间, 价格也将变更为酒店的标准价格。

Last Name / 姓:		First Name / 名:		Date of Birth / 出生日期:	
Tel No / 电话号码:		Fax No / 传真号码:		E-mail / 邮箱:	

**GUESTROOM INFORMATION: | 客房信息:**

Check - In Date / 入住日期:		Check - Out Date / 离店日期:					
Arrival Flight No. / 到达航班:		Time / 时间:		Departure Flight No. / 离沪航班:		Time / 时间:	
Accompany With / 同住人姓名:							
Special Request / 特殊要求	<input type="checkbox"/> Smoking / 吸烟房	<input type="checkbox"/> Non Smoking / 非吸烟房	<input type="checkbox"/> Others / 其他:				

<input type="checkbox"/> <b>Deluxe Room Single or Double: RMB 1,388net/豪华单人客房: 人民币 1,388 净价/晚</b>	
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- Rates are including in 10% service charge and 6% Value-Added Tax. | 以上房价已包含 10% 服务费和 6% 增值税
- Room Rates quoted are inclusive of Breakfast and Broadband Internet Access | 以上房价包含早餐和宽带上网
- Booking confirmation is subject to availability at time of booking. | 预定确认取决于驻店情况。

**AIRPORT TRANSFER: | 接送机:**

Benz E Class / 奔驰 E 系列: RMB 800net per way/人民币 800 元单程	<input type="checkbox"/> Shanghai Pudong International Airport
<input type="checkbox"/> Pick Up <input type="checkbox"/> Drop Off <input type="checkbox"/> Roundtrip	<input type="checkbox"/> Shanghai Hongqiao International Airport

<input type="checkbox"/> Amex/美国运通卡	<input type="checkbox"/> Diners Club/大莱卡	<input type="checkbox"/> Visa/Visa 卡	<input type="checkbox"/> Master Card/万事达卡	<input type="checkbox"/> JCB /JCB 卡	
Card Holder's Name / 持卡人姓名:		Credit Card No/卡号:		Expiry Date/ 有效日期:	

**METHOD OF PAYMENT / 付款方式:**

**SPECIAL NOTES: | 声明:**

- ◇ Official check-in time is 1400hrs and check out time is 1200hrs. | 酒店入住时间为下午 2 时, 离店时间为中午 12 点。
- ◇ Early check in will be subject to availability for check-in after 1000 hours and before 1400 hours. | 若客人有提前登记入住的需求 (早上 10 点之后至下午 2 点), 酒店会根据入住率情况为您安排。
- ◇ Late checkout shall be chargeable at 50% of room rate after 1200 hours but before 1600 hours. Full rate is chargeable for departures after 1600 hours onwards. | 若客人有延迟退房的需求: 在下午 4 点之前退房, 酒店将收取半天的房费。若客人在下午 4 点之后退房, 酒店将收取全天的房费。
- ◇ Any cancellation of guest room after 22 November 2023 will result in a late cancellation charge equivalent to full duration of stay. The hotel must be notified in writing for this. | 任何于 2023 年 11 月 22 日之后取消的房间会导致等值于整个预定区间的房费。若需要取消房间, 必须以书面形式告知酒店。
- ◇ Full charge for the entire duration of stay will be imposed should there be any no show on day of arrival. | 对于没有登记入住的情况, 酒店将仍然收取全额房费。

**GUARANTEE: | 担保:**

I agree to all the terms stated above and hereby authorize the Kerry Hotel Pudong, Shanghai to charge one night's accommodation to the credit card number provided herein to guarantee the booking. 本人同意上述上海浦东嘉里大酒店所列的各项条款, 并同意支付一晚房费作为预订的担保。

签字: SIGNATURE: \_\_\_\_\_

日期: DATE: \_\_\_\_\_

<b>0BC251123</b>	
仅供内部使用:	预订确认号 #: RESERVATION CONFIRMATION #: _____
For office use:	预订确认人 : RESERVATION CONFIRMED BY: _____