

2026-28 Executive Committee - Nomination Form

To be sent to Stuart Dunn, Executive Director by email at executivedirector@britishchambershanghai.cn (scanned copy). To arrive **before 23:45, Friday, 28 November 2025**.
You will receive a prompt acknowledgement – if you do not get the acknowledgement then email executivedirector@britishchambershanghai.cn.

PROPOSER

Both candidate and proposer must be Representatives of voting Members (Individual Membership and Associate Membership are excluded) of the British Chamber of Commerce Shanghai.

I _____ of company _____ nominate
(Proposer's full name) (Proposer's company name)

_____ of company _____
(Candidate's full name) (Candidate's company name)

as a candidate for the British Chamber of Commerce Shanghai 2026-28 Executive Committee in the position of
(a candidate can be nominated for a **maximum of two** out of the following positions on the ExCo):

☐ **Chair** ☐ **Vice Chair** ☐ **Strategic Adviser**

(Qualification, requirement, roles & responsibilities of the above positions can be viewed in Appendix)

(Proposer's signature)

Proposer's email (registered in the Chamber database): _____

Proposer's phone number: _____

Date: _____

CANDIDATE

Candidate CV – candidates are invited to provide a **high-resolution profile photo** (JPG), and fill in an **online Information Collection Form** ([click here](#)) to provide a summary of their expertise and experience working in Shanghai/ China, and the contribution they can bring to the Chamber. Please send the photo and submit the Form online **no later than 23:45, Friday, 28 November 2025**. This information will be used in the election material circulated to Members.

Candidate - If elected, I agree to accept the duties of the position*. I confirm that: (i) I am a representative for a Member that is a UK organisation or an organisation with significant business interests in the UK, (ii) I do not have any interest, relationship or holding that has been determined to be, or (in the view of a reasonable and informed third party) would likely be determined to be, a conflict with the Chamber's interests, and (iii) if I become aware of any information that might indicate that this disclosure is inaccurate, I will promptly notify the Chamber for consideration by its Executive Committee.

Candidate – I confirm I have completed and submitted the online Candidate Information Collection Form.

_____(Candidate's signature) Date: _____



[Appendix]

2026 - 2028 Executive Committee Position Openings

General requirement:

- Each nominee shall be a representative for a Member that is a UK organisation or an organisation with strong association with the UK.
- Each nominee to ExCo must have sufficient seniority such that where they are representatives of:
 - a PLC or Large Organisation, they hold a position of director or equivalent level or above; or
 - an SME, they are a founder, partner or equivalent level.

OFFICER: 2 openings

Officer: Chair (1 opening)

Role & Responsibilities: The Chair shall shape and lead ExCo, supervise the Executive Director in discharging responsibilities, and act as Chair of the AGM and General Meetings and meetings of the ExCo. The Chair shall be authorised to represent the Chamber to external organisations and individuals at the highest level and as otherwise is appropriate to have member-for-member representation. More details please refer to the [Constitution here](#).

Position-specific requirement: The nominee shall have served (up until now or at a previous time) either (i) for a period of more than 6 months as an ExCo member; or (ii) in an active leadership capacity within the Chamber (e.g., as a Committee chair or vice-chair) or a PLC, Large Organisation or SME.

Officer: Vice Chair (1 opening)

Role & Responsibilities: To support the Chair in his/ her role by sharing the same external and Platinum member engagement duties and can stand-in as Chair as required.

Position-specific requirement: The nominee shall have served (up until now or at a previous time) either (i) for a period of more than 6 months as an ExCo member; or (ii) in an active leadership capacity within the Chamber (e.g., as a Committee chair or vice-chair) or a PLC, Large Organisation or SME.

ADVISER: 1 opening

Strategic Adviser

The Strategic Adviser shall be responsible for assisting the Chamber to facilitate its strategic direction and quarterly forward planning (and assisting in their respective presentation to external stakeholders); advising on Committee-level strategies where needed; and providing ad hoc support to the Chamber's advocacy initiatives.

[End of the Document]

